

**FINANCIAL REQUEST/DEPOSIT FORM**  
**Individual Group Account**  
**GRANADA SUPPORTERS CLUB**

Any money requested to be paid from the GHS Supporters Club Individual Groups' account, must follow the following steps:

- 1) Complete this form
- 2) Get approval from the GHS Administration or Athletic Director.
- 3) Return this form to the GRANADA SUPPORTERS CLUB treasurer with appropriate documentation.

Petitioning Group: \_\_\_\_\_ DATE: \_\_\_\_\_

Coach/Team Manager/GHS Staff in Charge: \_\_\_\_\_

Funds Requested: \_\_\_\_\_ Funds Deposited: \_\_\_\_\_

Reason for Requested Funds or source of Income for Deposit:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Check to be issued to: \_\_\_\_\_  
 (Receipts/Purchase Order must be attached)

\_\_\_\_\_  
 Signature & Printed Name of requesting individual                      Contact Phone                      Date

\_\_\_\_\_  
 GHS Administration or Athletic Director,                      Date  
 Approving signature

**Deposit of Funds:**

<b>Cash:</b>	<b>Coins:</b>	<b>Checks:</b>
_____ x 100 = \$ _____	_____ x \$1.00 = \$ _____	_____ # of Checks = \$ _____
_____ x 50 = \$ _____	_____ x \$ .50 = \$ _____	
_____ x 20 = \$ _____	_____ x \$ .25 = \$ _____	
_____ x 10 = \$ _____	_____ x \$ .10 = \$ _____	
_____ x 5 = \$ _____	_____ x \$ .05 = \$ _____	
_____ x 1 = \$ _____	_____ x \$ .01 = \$ _____	
<b>Total Cash: \$ _____</b>	<b>Total Coin: \$ _____</b>	<b>Total Checks: \$ _____</b>

Grand Total of Deposit: \$ \_\_\_\_\_