

Granada Supporters General Meeting
September 11, 2017

In attendance: Ian Murphy, Jessica Callahan, Kim Connors, April Liebman, Keith Pickering-Walters, Jean O'Neil-Opipari, Kim Connors, Kim Reddick, An Fields, Clark Conover, Sheri Detlefsen, Steve Goodman, Jenn Grundherr, Lillian Steinle, Rene Rivera, Anne Winkler, Maria Gamulo-Owen, Molly Wharton, Julianna Van Fossen

Jean O'Neil-Opipari, Supporter's President, called meeting to order at 6:32 pm

Approval of Meeting Minutes from August 14, 2017

1st motion: April Liebman

2nd motion: An Fields

1. Principal's Report- Jean O'Neil-Opipari on behalf of PJ Daley

- Students, Ms. Pang, the 'Me to We club' and ASB through Adopt-a-School program, have adopted North Forest High School in Houston. They will be raising funds from now through Homecoming to give back to the school that is suffering from Hurricane Harvey
- Due to having a non-student day on October 6th, all of the Homecoming events will be moved up one day in comparison to the usual Homecoming schedule. The schedule is as follows: Staff Skit: 9/28, Freshman Skit: 9/29, Sophomore Skit: 10/2, Junior Skit: 10/3, Senior Skit: 10/4 and Homecoming Rally: 10/5
- The Homecoming Carnival will still be taking place on Thursday night, October 5th with Homecoming Queen reveal at the football game on Friday, October 6th
- Have not heard back from district about the sound system for the gym. Will be reaching out to Jodi to get specs on the equipment needed and will be looking to walk through a few companies to get a few bids
- Parking lot solar panels- We will be meeting with students this week that will be displaced (approximately 110 students). They will be diverted to park at the Mormon Church lot until the project is done. The estimated time table is from September 27th- December 18th

2. Treasurer's Report- Keith Pickering-Walters

- Leaders Merchant Account: PCI-Compliance issue is being worked on still. Granada is receiving/installing a new type of network switch this week that might resolve the issue. Not possible to resolve with the current equipment. ISS Department will be contacting Leaders Merchant for tech support to resolve this.
- Grad Night is now completely inside the Supporters QuickBooks. Still have a bit to clean up, but it's coming along. They are doing their own bank deposits and scanning/sending me the deposit slip.
- Current Balances: (As of August 31, 2017) **Supporters Checking:** \$59,560.62
Supporters Money Market: \$336,002.68

- June, July, and August Reconciliations need to be reviewed and approved
 1. Check verification against statement for June, July and August
- Team Account Balances (Balance Sheet) will be posted on www.granadamatadors.org ASAP.
- Costco corporate card- Can get the corporate card, but have to use the personal social security number of treasurer; Called corporate office and got a different application form to sign up for card without needing to use personal SS#, will take a few weeks to arrive
- Still have plans to follow up with US Foods. We still have account open there and can get most items we currently use in snack shack; Can use PEX cards for small things

3. Review of Timeline- Jean O'Neil-Opipari

- September
 1. State and Federal taxes have been filed
 2. File raffle activities form with CA Dept. of Justice by October 1st
 3. Send in renewed certificate of insurance to LVJUSD for Bingo
- October
 1. Send paperwork (insurance and forms) to LVJUSD for current school year (October 1st)
 2. Homecoming- October 6th
 3. Renew business license (every other year on even years)
 4. Winter sports parent's meeting scheduled for October 30th at 7 pm in Student Union
- November
 1. Internal audit for July-October

4. Bingo Report- Ian Murphy

- Quarter to Date: 1,960 Players Gross Profit totals \$126,098.65 with 3 Saturdays left
- Our Labor Day Event was held on September 2. We had 182 players and grossed \$23,728 in profit. It was our second best Saturday on record.
- This past Saturday was a GHS Safe and Sober 2018 Grad Night where all of the player donations went directly to 2018 Grad Night. Donations totaled \$626. Grad Night volunteers also logged 72.50 total hours for designating their volunteer hours towards Grad Night.
- Recycling: we disposed of the grey containers as they were unmarked; the district had to pay 100,000 because recycling was contaminated and had to go to landfill
 1. Working with David Darlington, environmental specialist for Alameda county. He brought small saddle containers for landfill that fit on the recycling bins
 2. The bingo players responded well and were cooperative and helpful

- Bingo account balance as of 9/11/17 is \$59,637.69
- Motion made by Keith Pickering-Walters to ratify check #'s 1540-1558 written in the month of August 2017
 1. 2nd motion: Kim Connors
- Motion made by Keith Pickering-Walters to acquire another copy of QuickBooks for the Bingo treasurer
 1. 2nd motion: Kim Reddick

5. Black and Gold Social- Lillian Steinle

- Looking to get more committee members. Meetings are at Campo di Bocce and include drinks and food
- Currently working on selling sponsorship packages
- Looking to use funds raised this year for renovations for the Little Theater as it is not on the docket for any bond money
- Next meeting is 10/2 at 6 pm
- Steve Goodman to send out information about event to alumni and Jean will send out to members on new email distribution list

6. Band- April Liebman

- Very excited for pep band for the next 5 home games
- Band would like to continue doing stadium clean up for the remaining 5 home games
- Band Fiesta is on March 17th beginning at noon; Will use US Foods account and money in band account to fund this event

7. Grad Night-Maria Gamulo-Owen

- Budget is \$59-60K based on 80% of 525 students
 - a. Activities \$25K
 - b. Prizes \$25K
 - c. Food \$2K
 - d. Decorations \$2K
 - e. Misc \$5K
- Ticket Sales- \$15K so far ; 227 students (43%)
- SAT Boot Camp held on 9/10- made \$1000
- Grad Night Bingo Sept 9-estimated at \$2400.00 (\$626 donations and 72.5 volunteer hours); **Sign up for Bingo for SSGN 2018!**
- Campo di Bocce donation week is Sept 11-17th-15% of food purchases will be donated to SSGN 2018
- Texas Roadhouse Oct 3rd-buy tickets and spread the word.
- Shop in Vineyard Nov 2nd at McGrail Winery
 1. Need vendors established by the end of September

- Sept 15th Football game-we will be selling tickets at JV and Varsity games for Grad Night ,Texas Roadhouse and Shop in Vineyard; Looking for volunteers to help that night
- Activities/Decorating committee to meet to discuss ideas. 50% Deposit due by mid/late October
- Going to have a first aide team at this year's Grad Night
 1. Cost will be \$500
 2. Will incorporate into procedures for the district
 3. Looking to increase our medical insurance- will discuss at next meeting

8. Old Business

- Video for Sports Registration video- Clark Conover
 1. Have to watch video before you can complete registration of a sport
 2. Will be up for winter registration
- Working on establishing a Grants committee to meet soon
- Bylaws update has begun- will be completed by December meeting to be approved in January

9. New Business

- Shooting Stars- Molly Wharton and Julianna Van Fossen
 1. We are treating Shooting Stars like a team and looking for participants to be committed
 2. Would like to get uniforms for all participants that include t-shirts and bows/bow ties, invest in poms that would remain with the program and pay a "music mixer" to create the music for four routines
 3. Cost is \$1,060 based on participants present at first meeting, but we anticipate growth
 - a. Motion made by Keith Pickering-Walters to fund the Shooting Stars program in an amount not to exceed \$1700 for the purchase items/services noted above
 - b. 2nd motion: Kim Reddick
- GHS Alumni BBQ- Steve Goodman
 1. 13th annual Alumni BBQ scheduled for October 6th
 2. Generally Supporters snack bar provides the hot dogs for event
 3. Usually get 150-300 people attending
 4. Seeking financial support from Supporters for \$500 to cover additional costs (decorations, etc.)
 - a. Motion made by Kim Reddick to grant \$500 to be used for Alumni BBQ
 - b. 2nd motion: Ian Murphy
- District financial meeting is scheduled for September 26th ; Jean and Ian plan to attend

Meeting adjourned at 8:36 pm by Jean O'Neil-Opipari

Meeting notes submitted by Jenn Grundherr, Supporters Secretary, 9/23/2017